

For use by administration only :	Date received _____	Application N° _____
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Name of Organization: _____

Address : _____
(Street / P.O. Box) (City/Town) (Prov) (Postal Code)

Website : _____

Contact Person : _____
(Name) (Title)

Telephone (day) : _____ E-mail : _____

What type of organization? Not for profit
 Co-operative
 Registered Charity N° : _____ RR0001
 Economic / Community Development
 Social Enterprise*
*social, ecological or cultural mandate and reinvests all profits in the community or enterprise

Is your organization a member of Caisse Financial Group? Yes No

Has your organization received a sponsorship from Caisse Financial Group for this project or other projects in the current period of October 1st to September 30th Yes No

If Yes : Project _____ Amount received: _____

Name of Project : _____

Place of Project: _____ Start Date: _____ End Date : _____

Amount Requested: _____ Total Budget of Project : _____

Please attach detailed budget of project identifying the budgeted expenses and all sources of financing
 If request is for \$5,000 or more, please attach a detailed project plan

Which focus area does your project address?
 Please refer to the Community Support Program for their descriptions

Building strong and vibrant communities
 Sustainable development of the local economy
 Celebrating community pride and culture

Which areas are touched by your project?: Local _____ Regional _____ Provincial – MB
(specify) (specify)

Please describe your project by answering the following questions:

In one or two sentences, describe the project's ultimate goal.

Who will benefit from this project? Please include the approximate number.

How does this project pertain to the focus area(s) you indicated above?

Who are involved in the realization of the project and in what way?

Please join letters of support from major partners. If the project must obtain approval from authoritative organizations, please join the approval letter or documentation to this effect.

Other relevant information:

What recognition would you provide Caisse Financial Group as a sponsor of this project?

How could Caisse Financial Group contribute to the success of this project, other than by providing financial sponsorship (ex.promotional items, volunteers, kiosk, presentation, other)?

Terms and Conditions

Sponsorship recipients agree to the following terms and conditions should they be approved for sponsorship:

1. All sponsorships or donations must be utilized exclusively for the purposes stated in the official application and per the timetable specified unless written approval has been provided by Caisse Financial Group prior to any modification, otherwise Caisse Financial Group may request reimbursement.
2. The sponsorship provided by Caisse Financial Group must be recognized orally and in writing in the promotion or advertising of and throughout the activity, initiative or project; the recognition requirements will be specified by Caisse Financial Group in the sponsorship approval.
3. Sponsorship recipients authorize Caisse Financial Group to publish their name, nature and description of the project, the amount of the sponsorship and any photographs of the activity, initiative or project for business and promotional purposes exclusively.
4. Sponsorship recipients agree to provide an evaluation report as prescribed by Caisse Financial Group within two months following the end of the sponsored activity, initiative or project and authorize Caisse Financial Group to reproduce any text included in the report either whole or in part for business and promotional purposes exclusively.
5. Sponsorship recipients agree to promptly inform Caisse Financial Group and reimburse the sponsorship in whole or in part if so requested by Caisse , in the event of:
 - a) Incorrect or inexact information included in the application form
 - b) Project is abandoned or needs to be abandoned
 - c) Sponsorship funds are not utilized within the period specified;
 - d) Sponsorship funds are utilized for expenses other than those specified in the application form

The undersigned, submitting a sponsorship request on behalf of the organization, attests that the information provided, according to his best knowledge, is complete and true.

Name (please print) _____ Date _____

Signature _____

Please submit your completed application (all sections are mandatory) and other required documents at least one month in advance of the proposed project start date to the following coordinates:

Requests of less than \$5,000:

These requests can be submitted anytime during the year

Attention: Branch Manager, Caisse Financial Group
Please consult www.caisse.biz for all branch location addresses
OR
Attention: Administration & Marketing Coordinator
Caisse Financial Group
400 - 205 Provencher Boulevard Winnipeg MB R2H 0G4

Requests of \$5,000 or more:

These requests can be submitted by April 30th or September 30th only

Attention: Administration & Marketing Coordinator
Caisse Financial Group
400 - 205 Provencher Boulevard Winnipeg MB R2H 0G4

Caisse Financial Group may require additional information.